

## SPORT RESOLUTIONS (UK)

### Summary minutes of a Meeting of the Board of Directors of the Sports Dispute Resolution Panel Limited (trading as Sport Resolutions (UK)) held at 1 Salisbury Square, London, EC4Y 8AE on Wednesday 7<sup>th</sup> December 2016

**Present:**

Edwin Glasgow QC	Independent Non- Executive Director/ Chair
Richard Harry	Chief Executive
David Rigney	Independent Non-Executive Director/ Vice- Chair
Margot Daly	Independent Non-Executive Director
John Palmer	Independent Non-Executive Director
Elaine Battson	British Paralympic Association- Rep. Director
Ian Braid	British Athletes Commission- Rep. Director
Keith McGarry	Northern Ireland Sports Forum- Rep. Director

**In Attendance:**

Ross Macdonald	Business Manager/ Company Secretary
Catherine Pitre	Head of Case Management
James Muncer	Marketing and Service Development Manager
Richard Hendicott	Member Director- Observer

**Apologies received from:**

Simon Cliff	Independent Non-Executive Director
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#### 1. Chairman's Remarks

- 1.1 The Chairman welcomed all to the meeting. Apologies were received from Simon Cliff.
- 1.2 Board members were invited to declare any conflicts of interest arising from the agenda items. No conflicts were declared.

#### 2. Minutes of previous meetings

- 2.1 The minutes of the meeting held on 29<sup>th</sup> September 2016 were agreed and signed as an accurate record by the Chairman.
- 2.2 The summary minutes of the meeting held on 29<sup>th</sup> September 2016 were agreed and signed by the Chairman. These will now be published on the company website.

- 2.3 The summary minutes of the 2016 AGM, held on 29<sup>th</sup> September 2016, were agreed and signed by the Chairman. These will now be published on the company website.

### **3. Performance Reports and Plans**

- 3.1 The Chief Executive's Report was taken as read save for additional commentary on funding, international expansion and abuse in football.
- 3.2 The Head of Case Management's Report was taken as read.

### **4. National Anti-Doping Panel**

- 4.1 The Head of Case Management's NADP Report was taken as read.

### **5. Panel Appointments and Review Committee**

- 5.1 The Board was updated on the recruitment of additional Panel Member appointments and were advised that the Pro-Bono Panel Terms of Reference are with the PARC for review.

### **6. Finance and Human Resources Committee**

- 6.1.1 The FHRC meeting minutes from 10<sup>th</sup> November 2016 were taken as read.
- 6.1.2 The Board considered and approved the Management Accounts for the period ending 30<sup>th</sup> September 2016.
- 6.1.3 The Board considered and approved the cash-flow to June 2017.

### **7. Marketing and Service Development Committee**

- 7.1.1 The MSDC minutes from 27<sup>th</sup> October 2016 were taken as read.
- 7.1.2 The Board was advised that the first two seminars in the three-seminar programme were very successful and received excellent feedback. The executive will shortly be putting together a new events programme for 2017.

### **8. Strategic Review**

- 8.1 The Board was advised that the report and action plan show the actions required for Sport Resolutions to meet the tier 3 criteria set-out in the new Governance Code for Sport.

### **9. Strategic Review**

- 9.1 The Board considered the 2021 Strategy KPI Performance Report.

9.2 The Board considered the Board Skills Analysis and Board Evaluation. It was agreed that several actions should be completed in order to ensure compliance with the UK Sport Governance Code.

## 10. Dates for Future Meetings

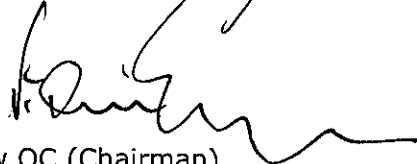
- 10.1 - Thursday 9<sup>th</sup> March 2017, 11:00: Management Board, 1 SSQ  
- Wednesday 3<sup>rd</sup> May 2017, 18:00: 2017 Conference Dinner, St Paul's  
- Thursday 4<sup>th</sup> May 2017, 09:00: 2017 Conference, St Paul's  
- Wednesday 21<sup>st</sup> June 2017, 11:00: Management Board, 1 SSQ  
- Wednesday 20<sup>th</sup> September 2017, 11:00: Management Board and AGM, 1 SSQ  
- Thursday 7<sup>th</sup> December 2017, 11:00: Management Board, 1 SSQ

Board approval:

Date:

9. April 2017

Signed:



Edwin Glasgow QC (Chairman)

