

## Safeguarding Code of Conduct

### 1. INTRODUCTION

- a) This Code sets down general principles that apply to Panel Members involved in cases involving young people under the age of 18 years ("Children") and to Adults at Risk.
- b) The term "Panel Member(s)" shall be taken to include all members of Sport Resolutions' panel of arbitrators and mediators.
- c) The Safeguarding Code of Conduct will apply in conjunction with the Sport Resolutions (UK) Panel Code of Conduct and Panel Members are to strictly follow both codes.

### 2. DUTIES OF THE PANEL MEMBER IN CASES INVOLVING CHILDREN OR ADULTS AT RISK

- a) Always put the safety and welfare of Children and Adults at Risk first.
- b) Treat all Children and Adults at Risk equally, with respect and dignity.
- c) Always take account of the individual needs of Children and Adults at Risk in the planning and management of cases.
- d) Always use appropriate language and methods of communication to ensure that any Children and Adults at Risk involved, have a clear understanding of procedures.
- e) Report all allegations/ suspicions of abuse to Sport Resolutions and to any other relevant agencies, including, where necessary, the Police, without delay.
- f) Always act within professional boundaries.
- g) Always consider the risk of harm to Children and Adults at Risk and of minimising the harm of directly participating in a hearing, investigation or review.
- h) Only allow Children and Adults at Risk to give live evidence at hearings, or to be interviewed as part of a sport investigation or review, when it is absolutely necessary and when they are willing, capable and supported to do so.

### 3. CONFIDENTIALITY

- a) Maintain confidentiality unless the law or relevant rules, including the Rules of Sport Resolutions, require otherwise.
- b) Seek consent about the sharing of confidential information
- c) Be honest and open about when personal information may be shared without consent eg. where it is in the public interest or in the best interests of Children or Adults at Risk to do so.
- d) Only share information that is necessary for the purpose for which it is being shared and with those people who need to have it.
- e) Share information in a timely and secure fashion and at all times ensure that it is accurate and up-to-date
- f) Keep a written record of any decisions taken regarding the sharing of information

### 4. RELATIONSHIP WITH SPORT RESOLUTIONS (UK)

- a) Any breach of this Code may result in action being taken against the Member concerned, including but not limited to Sport Resolutions (UK) absolute discretion to withdraw membership of the Panel.

<b>Last review (date)</b>	<b>August 2018</b>
<b>Reviewed by (name)</b>	<b>Audit &amp; Risk Committee</b>
<b>Next review and approval due (date)</b>	<b>August 2020</b>